



Date: \_\_\_\_\_

## Bulletin/ Announcement Request Form

Please print legibly. All requests need to be submitted to the Church office a minimum of 2 weeks prior to event.

Requester's Name: \_\_\_\_\_ Cell: \_\_\_\_\_

Email: \_\_\_\_\_

Type of Event: \_\_\_\_\_

\_\_\_\_\_

**I would like this event to be: (Check all that Apply)**

In the Church Bulletin/ Announced on Sunday      Start: \_\_\_\_\_ End: \_\_\_\_\_

Shown on the screens      Start: \_\_\_\_\_ End: \_\_\_\_\_

Number of advertisement flyers needed for publicizing this event (if necessary): \_\_\_\_\_

(Please attach any flyers)

**Description of Event:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Approved By: \_\_\_\_\_

Senior Pastor, Lloyd Harrison Jr.

Date: \_\_\_\_\_